

INTERNATIONAL TEACHING FELLOWSHIP PROGRAM -2001

Applications are invited from Victorian Teachers working full time in either Government or Non-Government schools who wish to participate in the International Teaching Fellowship Program for 2000. A limited number of Fellowships will be available to enable selected teachers or Principals to work in the following overseas countries: United States of America, United Kingdom, Canada, New Zealand, International Schools and possibly South Africa.

Applicants should read carefully the Terms and Conditions stated below which apply to every International Teaching Fellow. ***Applications for all International Teaching Fellowships close on October 15, 1999.***

TERMS AND CONDITIONS INTERNATIONAL TEACHING FELLOWSHIP PROGRAM - 2001

1. The term of an International Teaching Fellowship is for twelve months. Fellows are required to sign a contract which requires that they remain in the overseas posting for that period of time. They will not be able to resume their previous posts in Victoria until that period has expired. **All applicants should note that applications for an extension of the International Teaching Fellowship contract of 12 months will not be approved.**
2. Teachers selected for the International Teaching Fellowships must be thoroughly worthy representatives of their profession, of their education authority and their country. They should be prepared to conduct themselves in an exemplary manner at all times. A Fellowship is liable to be cancelled without notice in the event of a Fellow being convicted of a criminal offence, or conducting himself/herself in such a manner as, in the opinion of the host authority, would warrant the dismissal of a teacher similarly conducting himself/herself, who was employed by the authority.
3. Any teacher selected as an International Teaching Fellow must have four years training, including the equivalent of one year of teacher training. International Teaching Fellows are educators of the highest calibre and are selected with due regard for their aptitude, experience and contribution to their profession. They are expected to have displayed a record of sustained excellence in teaching and to have an appropriate length of teaching experience. Applicants should be prepared to participate in varied teaching situations and generally to obey all lawful instructions given by any officer of the host education authority legally capable of giving such instructions.
4. International Teaching Fellowships are generally only awarded to Australian Citizens. Fellowships are dependent on the acceptability of the nominee and the nominee's family to the host country. Prior to the offer of an award the Department of Education may seek to establish the acceptability of the nominee and the nominee's family to the host country (**"Family" in the above context includes both de jure and de facto spouses**).
5. Fellows will be expected to indicate a topic of investigation or area of research they intend to undertake as a requirement of their fellowship and submit a report to their employing authority for publication upon their return. Fellows may also be expected to contribute to professional development activities utilising their newly gained skills and information.
6. Fellows will remain in the employment of their own education authority, retaining their normal rights, privileges and obligations in relation to their employers, **including work cover during appropriate working hours only.**
7. Fellows will continue to receive their salaries while they are overseas, with continuing deductions for superannuation and, subject to international taxation agreements, for income tax (including Medicare and any other government levy). Applicants should be aware that exchange

financial arrangements and be responsible for all their own costs incurred with their International Teaching Fellowship year.

8. Any teacher who is employed by the Department of Education and awarded an International Teaching Fellowship will be granted the right to resume his or her existing school position on return from their Fellowship year, or, where the school has undergone restructuring or has closed as a result of a request from the school council(s), the teacher will be given priority for a placement.

9. Fellows will be expected to meet the costs of all fares for the forward and return journey for themselves and their families, and to make their own arrangements for passports.

10. Applicants for an International Teaching Fellowship must be examined by a medical practitioner at their own expense and submit a current medical certificate with their application.

11. Within the ITF program, the exchange of housing is a condition of the Fellowship and both Fellows are to have the sole occupancy of the entire property. The original owner or the occupier of the dwelling will continue to bear responsibility for the purchase instalment or rent. The cost of insurance of the house and contents must be borne by the owner or original occupier. Current photographs of the relevant rooms within the house or exterior areas of the property to be exchanged must be submitted with each application.

12. Arrangements for health insurance remain the responsibility for the Fellow. Medicare will not apply in respect of medical and allied services outside Australia except in certain named countries. Fellows will have to pay their Medicare levy as usual whilst they are away on their Fellowship year.

13. All applicants for International Teaching Fellowships must be permanent full time teachers at the time of application. Fellowships will only be awarded to permanent full time teachers.

14. Applicants who may be interested in applying for advertised vacancies whilst overseas should make themselves conversant with the terms and conditions of the local selection process relating to those positions for which they may apply. These interests may not be compatible with the holding of an International Teaching Fellowship award due to the timing of the interviews and other requirements.

15. The applicant's Principal must supply a current confidential professional and personal reference which should be sent directly to the International Agreements Unit.

16. The International Agreements Unit must be notified in writing of any changes in an applicant's personal circumstances, professional position and/or accommodation arrangements.

17. It is mandatory that all applicants attend the arranged briefing program prior to their departure overseas. Successful applicants will be notified by mail of the date and venue.

18. These Terms and Condition may not be altered or varied in the case of any Fellows save with the written approval of the Secretary, Department of Education.

19. Fellows will also be required to comply with the appropriate terms and condition of their Fellowships imposed by host education authorities. These should be ascertained by Fellows prior to their departure at the earliest possible date.

20. The Department of Education is an equal opportunity employer.

***Applicants must submit one original plus two copies of their application.
Incomplete or late applications will not be accepted.***